

NEVADA COMMISSION for the RECONSTRUCTION of the V&T RAILWAY
Monday, May 23, 2016 - 3:00 p.m.
Carson City Community Center – Bonanza Room
851 East William Street (Highway 50 and South Roop Street) Carson City, Nevada
89701

MEETING MINUTES

Notice: Items on the agenda may be taken out of order; two or more agenda items may be combined for consideration; and items may be removed from the agenda or discussion relating thereto delayed at any time. This is the tentative schedule for the meeting. The Commission reserves the right to take items in a different order to accomplish business in the most efficient manner. *****

The following minutes are a summarized explanation of the topics discussed. A taped recording of these proceedings will be kept for review. A copy is kept on a flash drive in Microsoft Word. A copy has been e-mailed to the Project Coordinator.

3:00 p.m. CALL TO ORDER

Chairman Millard called the meeting of the Nevada Commission for the Reconstruction of the V&T Railway to order at 3:00pm and asked for the roll to be called.

1. ROLL CALL

PRESENT:

Chairman Dwight Millard
Michael S. Rowe, General Counsel
Vice-Chairman Jack McGuffey
Commissioner Bob Crowell
Commissioner Jeanne Herman
Commissioner Delsye Mills

ABSENT:

Commissioner Bob Hastings
Commissioner John Tyson
Commissioner Ron Allen
Commissioner Doug Johnson
Ken Door, K.L. Dorr Consulting

OTHERS:

Bob Robinson, Greater Nevada Business Solutions, LLC
Candy Duncan, Project Coordinator
Hugh Gallagher, Storey County Treasurer

A quorum was present. Jeanne Herman from Washoe County was welcomed to the commission.

2. APPROVAL OF THE AGENDA

This is the tentative schedule for the meeting. The Commission reserves the right to take items in a different order to accomplish business in the most efficient manner. Two or more items may be combined for consideration, and items may be removed from the agenda or discussion relating thereto delayed at any time. Chairman called for the approval to the agenda. A comment was added that John Tyson may be resigning but there has not been a letter of resignation yet. Vice-Chairman Crowell made the motion to approve the agenda. Commissioner McGuffey seconded the motion. Chairman called for discussion and the question. The motion carried and was so ordered.

- 3. PUBLIC COMMENT ON NON-AGENDIZED ITEMS:** *Discussion may be limited to three minutes per person at the discretion of the Chairman. No action may be taken on a matter raised under this portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.*

Chairman called for public comment. There was no public comment

- 4. FOR POSSIBLE ACTION - APPROVE THE MINUTES OF April 18, 2016**

Commissioner Herman made the motion to approve the minutes of April 18th as presented. Commissioner Crowell seconded the motion. Chairman called for discussion on the motion and then the question. The motion to approve the minutes of April 18, 2016 carried and was so ordered.

- 5. FOR POSSIBLE ACTION – RATIFY PAYMENT OF COMMISSION BILLS**

Bob Robinson stated as our policy we go through the Enterprise fund and the Commission fund checks. The Commission check list is from April 19 through May 23. There is a total of \$46,183.04 in checks from the Enterprise Fund. The General fund level is \$96,968.34. Bob Robinson asked if there are any questions on the matter and Jack McGuffey asked to explain the \$50,000 from the general fund. Bob Robinson explained that it is transferred from the general fund into the Enterprise Fund. It is from the fiscal year from July 1 through to the present date. Vice-Chairman Crowell made the motion and Commissioner Delsye Mills seconded the motion to approve. The motion to ratify the Commission's bills carried and was so ordered.

- 6. FOR POSSIBLE ACTION – RATIFY PAYMENT OF ENTERPRISE FUND**

Bob Robinson stated the Enterprise fund being discussed is from April 19 to May 23 with a total balance of \$46,183.04. He asked if there were any questions and Nicole Barde from the audience asked if there is any way to get the backup materials and Candy Duncan and Bob Robinson replied that they would supply them. Vice-Chairman Crowell asked about the \$50,000 and if it can be traced. Mr. Robinson says yes it can be but it will not show on the balance. It will show for the month of May on the Enterprise transfer. Commissioner Delsye Mills made the motion to approve and Vice-Chairman Crowell seconded the motion. Jack McGuffey asked about the balance on the agenda of \$105,000. Bob Robinson said we are not on that item yet to discuss but through April it is correct. They discussed how the \$50,000 is totaled into it. The motion carried and was so ordered.

- 7. FOR POSSIBLE ACTION - TREASURERS REPORT - Bob Robinson**

Bob Robinson reported on the Enterprise fund's profit and loss. In the month of April there was a total of \$11,098 in ticket sales, that was the total income. There was just the Hospital Auxiliary train and Carson Valley Pops, two diesel runs that paid \$12,000. The expenses totaled \$23,237. There were also grants booked; however, there is a net loss of \$4,232.87 in the month of April. From January to April with the funding of \$50,000 there is a profit of \$8,394.80. As of April 30 there is \$48,078.06 on the books. He then reported on the accounts receivable as of April 30. There is \$7,626.63 which is reimbursement of shopping bags that are used at the Eastgate Depot and at the Carson City Visitors Center. There are also grants of \$7,000 which will be received in June or July. Those are the only two accounts receivable. On accounts payable as of April 30 there is a total of \$12,060 in payables. Vice-Chairman Crowell asked about the dates. Mr. Robinson stated it is just for the month of April. The main ones will be clarified in May. This agenda is just for the month of April. Robinson goes on to clarify that there are

sales every hour so they do not report the balance until 15 days after the month ends. Chairman Millard pointed out that there is no income from January to May except for the few tickets sold. So from January until July there are only a few weeks of ticket sales. Vice-Chairman Crowell wants to know the cash balance. Bob Robinson explained that the bank records are audited at any given time and also done monthly so there is no need to worry. The \$50,000 was put in the Enterprise fund so it's okay. Commissioner Mills agrees with Mr. Robinson. They then explain the balance. Robinson clarifies to Crowell that the \$48,000 is profit. Vice-Chairman Crowell made the motion to approve the treasurer's report and Commissioner Mills seconded the motion and it was so carried.

8. DISCUSSION AND POSSIBLE ACTION TO ADOPT THE COMMISSION'S FINAL BUDGET OF FISCAL YEAR 2016-2017

Bob Robinson went over the spreadsheets. Taxation requires an audit. Page 7 is what expenses are from General Fund Budget and Page 8 are expenses on the audit. They estimate through June 30, 2016 based on the auditor's report and state checks. Then the budget for the future is discussed. Commissioner Mills asked about the assets of \$248,415. Mr. Robinson and Ms. Mills both clarify that it is the funds from the sale of the Drako property. Chairman Dwight Millard discussed spending and revenues. Millard cut almost all income with the exception of Storey County, Carson City, and Engine 18 refurbishment. There is a total of \$161,994 to run the commission which comes from the Historic Preservation fee which should be viewed as income. He goes on to explain how expenses are being reduced. The total operating expenses are \$141,500. For Engine 18 beginning June 30 \$260,000 is owed and \$140,000 has been paid. \$150,000 needs to be transferred out to the Enterprise Fund which leaves \$110,494. Storey County is listed for \$100,000 for the year and Carson City for \$100,000 for the year. The Drako sale funds can also be used. Chairman Millard goes on to explain about the \$105,600 to use for the year. It is set aside for funds for Engine 18. He explained the expenses in the packet and how there needs to be money put aside to refurbish the engine in 15 years if needed. Hugh Gallagher, Storey county treasurer, then talks about the tentative budget to the board. No one has approved the \$100,000 and \$300,000. Millard agrees he should have seen the tentative budget. He goes on to say that the Drako sale is helping and that there is enough money. Jack McGuffey comments that Storey County is okay with \$100,000. Each entity put in \$25,000. However, the \$300,000 has not been approved. Chairman Millard adds that Kevin Ray talked to Storey County and that the story is unclear and the matter needs to be discussed. He adds that hopefully the historic preservation fund can cover the fee. Vice-Chairman Crowell then states that he is okay with the budget but he prefers to take out Carson's \$100,000 because he does not have the authority to say it is a done deal and to take out Storey's \$300,000 and put back in \$100,000 if they want to do so. Commissioner Crowell wants to take out the \$500,000 and have the counties figure things out and do what they need to do. Commissioner Millard agrees with Mr. Crowell on that decision. Mr. Millard makes the motion to approve the Commission's budget for Fiscal Year 2016-2017 and Jeanne Herman seconded the motion for discussion. Mr. Millard goes on to say that under the commission funding it shows \$260,000 still on the balance of Engine 18. We have paid Tom Gray \$140,000. There is enough in the account to pay things off and this year is okay. Mr. Millard said to take out the \$500,000 and go from there. Vice-Chairman Crowell made the motion, Chairman Millard seconded, and the motion was carried and so ordered.

9. FOR POSSIBLE ACTION -VIRGINIA AND TRUCKEE RAILROAD REPORT-TOM GRAY

There was no discussion

10. POSSIBLE ACTION – ATTORNEY’S REPORT - MICHAEL SMILEY ROWE

Mr. Rowe questioned the \$1800 Drako gas bill.. Millard said it will get sorted out and if it's not paid there will be a letter of foreclosure. Bob Robinson adds that there are other energy bills that need to be paid. Candy Duncan stated she will turn off the utilities at Drako. Rowe then advises the commission that he and Ken Dorr met with Carlo Luri from Bently Enterprises, regarding a shortline railroad in Douglas County.

11. FOR DISCUSSION AND POSSIBLE ACTION TO AWARD THE CONTRACT FOR THE V&T RAILWAY IMPROVEMENTS BID #005 PHASE 4A -EASTGATE STATION EXPANSION LEAD TRACK EARTHWORK PROJECT AK&K EARTH MOVERS, INC., AS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER IN THE AMOUNT OF \$211,000 PLUS A 10% CONTINGENCY AMOUNT. (Item tabled from the 4/8/16 agenda) There was no discussion as Mr. Dorr was absent.

12. FOR POSSIBLE ACTION – ENGINEERING REPORT- KEN DORR

There was no discussion

13. FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION TO SET UP MEMORIAL FOR KEVIN RAY - DWIGHT MILLARD

Chairman Millard asked Ms. Duncan about her idea on a memorial for Kevin. Her idea is to maybe set up a picnic area with tables and trees with a memorial plaque saying “The Kevin Ray Memorial Garden” at the Eastgate depot with the possibility of leaving room for more names on the board for the future. Commissioner Mills agreed with the idea. Chairman Millard said we will discuss this matter in the next meeting.

14. FOR POSSIBLE ACTION -DISCUSSION AND POSSIBLE ACTION- REGARDING FUTURE FUNDING SOURCES AND INVOLVEMENT OF PARTICIPATING MEMBER COUNTIES IN FUNDING INCLUDING POSSIBLE ACTION TO APPROVE A REVISION TO THE INTERLOCAL COOPERATIVE AGREEMENT DATED MAY 2010 WITH STOREY COUNTY- DWIGHT MILLARD

Chairman Millard asked Doug Johnson to put \$50,000 into the Douglas County budget. Larry Werner is there now and is very familiar with the train and that may have a chance to be ongoing.

15. COMMISSION CHAIRMAN REPORT

There was no discussion

16. COMMISSIONER COMMENTS

Vice-Chairman Crowell said thank you to Millard for everything he does and the change of format of numbers. Delsye Mills then volunteered to help with the Kevin Ray memorial.

- 17. PUBLIC COMMENT ON NON-AGENDIZED ITEMS:** Discussion may be limited to three minutes per person at the discretion of the Chairman. No action may be taken on a matter raised under this portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

There were no public comments

18. FOR POSSIBLE ACTION: ADJOURNMENT

Chairman Millard called for a motion to adjourn. Vice-Chairman made the motion and Jack McGuffey second it, the motion passed.

Respectfully Submitted by:
Catherine Shuman, Rebecca Lott
Manpower, Inc.